



OFFICE OF THE
MUNICIPAL COMMITTEE ARIFWALA

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No.CO/MC/A/ 145 Dated: 29-10-25



NOTIFICATION

It is hereby notified that the following officers/officials are nominated and deputed to operate and manage the PMDFC-introduced e-Governance initiatives/systems under the Punjab Inclusive Cities Program (PICP), including:

- Updating & Maintenance of the Municipal Committee's Dynamic Website
- Grievance Redress Mechanism (GRM)
- Management Information System (MIS)
- eLGCD Dashboard

This nomination shall remain effective for the duration of the PICP, i.e., FY 2025-26 to 2029-30. The nominated officials shall perform their responsibilities diligently to ensure compliance and achievement of DLI-3: Minimum Access Conditions (MACs) & DLI-4: Performance Measures (PMs) under the World Bank-funded Program.

Sr. No.	Interventions	Task to be Performed	Responsible Official (Official Name, Designation, & Contact)
1.	MC Website	<ul style="list-style-type: none">• Maintain & update MC's website• Update All links/pages of website	Mr. Mehmood Khan Junior Clerk 0309-6537644 Mr. Hammad Raza Computer Operator 0301-1114252
2.	Grievance Redress Mechanism (GRM)	<ul style="list-style-type: none">• Keep functional Complaint cell• Manage citizen's complaints / grievances under Grievance Redress Mechanism (GRM)/ Baldia Shikayaat app• Perform all activities to achieve MACs & PMs related with the system	Mr. Mehmood Khan Junior Clerk 0309-6537644 Mr. Hammad Raza Computer Operator 0301-1114252
3.	Management Information System (MIS)	<ul style="list-style-type: none">• Update data on regular basis in Management Information System (MIS) to track status of KPIs for WASH services (includes modules on WSS operations, energy consumption, financial management (including tariffs), consumer satisfaction, and asset management)• Perform all activities to achieve MACs & PMs related with the system	Mr. Mehmood Khan Junior Clerk 0309-6537644 Mr. Hammad Raza Computer Operator 0301-1114252
4.	Local Government Financial Management Information System (LGFMS)	<ul style="list-style-type: none">• Keep functional LGFMIS/eLGCD System• Update data on all modules• Perform all activities to achieve MACs & PMs related with the system	Mr. Muhammad Amir Adil Shah Junior Clerk 0307-6279487


CHIEF OFFICER
MUNICIPAL COMMITTEE
ARIFWALA